

Correspondent Lending Information Guide
General Contact Information
Correspondent Hub Website & Contact Number

Correspondent Hub website address - <https://tbc correspondent lending.loanhd.com/>

Toll Free Phone: 866-355-7214

- Hours: Monday-Friday 8:30 a.m. – 5:30 p.m. CT

Toll Free Fax: 866-806-4591

General Correspondence/Written Requests

Central Loan Administration & Reporting
P.O. Box 77404
Ewing, NJ 08628

Closed Loan Delivery

Deliver closed loan packages via the Correspondent Hub at:

<https://tbc correspondent lending.loanhd.com/>

**Client Services
Pipeline Inquiries**

866-355-7214 - Option 1, Option 1

cl.clientservices@texascapitalbank.com

Underwriting Scenario Inquiries

cl.loanscenarioreviewdesk@texascapitalbank.com

Loan Registration & Pricing
Mandatory Desk

866-355-7214 - Option 2, Option 1

Hours: 8:00 a.m. – 4:00 p.m. CT

cl.bulkbids@texascapitalbank.com

Lock Desk

866-355-7214 - Option 2, Option 2

Live Support Hours: 8:00 a.m.- 5:00 p.m. CT

- Prices are updated each morning by 10:00 a.m. CT.
- Texas Capital Bank will accept locks until midnight CT via Correspondent Hub.

cl.lockdesk@texascapitalbank.com

Document Management Center

Paper file, original Note/Trailing document delivery:

Texas Capital Bank
2221 Lakeside Blvd., Suite 900
Richardson, TX 75082

Attn: Document Management Center (DMC)

Original Note Inquires :

cl.collateral@texascapitalbank.com

Original Notes must have the following endorsement:

Without Recourse, Pay To The Order Of Texas Capital Bank, N.A.

Trailing Document Inquiries:

cl.trailingdocs@texascapitalbank.com

Receivable Payments

Texas Capital Bank
Attn: Correspondent Lending, Investor Accounting
2221 Lakeside Blvd., Suite 900
Richardson, TX 75082

Private Mortgage Ins. Loss Payee

Central Loan Administration & Reporting (Cenlar) It Successors and/or Assigns As Their Interest May Appear
P.O. Box 77404
Ewing, NJ 08625

Correspondent Lending Information Guide
General Contact Information
Hazard/Flood Insurance Loss Payee

Central Loan Administration & Reporting (Cenlar) Its Successors and/or Assigns As Their Interest May Appear

P.O. Box 202028
Florence, SC 29502-2028

FHA Organization IDs

- FHA Record Holder ID –20204-0000-5 Texas Capital Bank
- FHA Servicer ID – 30084 Central Loan Administration & Reporting (Cenlar)

Servicing Information
Borrower Loan Payment Information

The payment address will depend on the property location. Both payment addresses are reflected below:

Central Loan Administration & Reporting (Cenlar)

P.O. Box 11733
Newark, NJ 07101-4733
877-909-6437

Payments for West Coast Properties:

(California, Alaska, Arizona, Colorado, Hawaii, Idaho, Montana, Nebraska, New Mexico, Nevada, North Dakota, Oregon, South Dakota, Utah, Washington, Wyoming, and Guam):

P.O. Box 54040
Los Angeles, CA 90054-0040

Hours of Operation: 8:30 a.m.-8:00 p.m. EST M-F, and 8:30 a.m.-5:00 p.m. EST Sat.

MERS Online and MERS eRegistry Organization IDs

MERS Inquiries – MERS@texascapitalbank.com

MERS Online

- For transfer of beneficial and servicing rights, use **TCB MERS Online ORG ID 1002754**
- For transfer of subservicing rights, use **CENLAR MERS Online ORG ID 1000383**

MERS eRegistry

- For transfer of control, location, and servicing of eMortgages, use **TCB MERS eRegistry ORG ID 1014754**

USDA Organization IDs

- USDA Holding Lender ID-752695994 Texas Capital Bank
- USDA Servicing Lender ID-210534340 Central Loan Administration & Reporting (Cenlar)

Borrower Only Contact Information

Cenlar Borrower Number
1- 877-909-6437

Cenlar Borrower Email Address:
customerservice@loanadministration.com

Overnight Addresses:
Central Loan Administration
425 Phillips Blvd.
Ewing, NJ 08618

Include TCB or Cenlar Loan Number in all correspondence, and the property address on all checks

Qualified Written Request Regarding Servicing:
P.O. Box 77423
Ewing, NJ 08628

Loan Seasoning/Aging

Mortgage loans aged over 60 days up to 120 days from the Note date will be eligible by exception only, with an additional fee applied.

Fees

Administration Fee	\$295
Tax Service Fee	\$89
Hard Copy Delivery Processing Fee	\$125

TCB Post Closing Correspondent Lending Seller Support

Correspondent Seller Post-Closing Inquiries Related to Servicing:
cl.servicing@texascapitalbank.com