

To set up a personalized LO URL in Encompass:

Open the Admin Encompass Site

Click on the Consumer Connect Site Link

Click Website Builder

Click Open Website Builder – computer screen on the right side of the page.

Click Widgets

Drag the Apply Now widget into the site by the other personalized URL's. (right above or below is fine)

Click on the edit the button (top left on the button)

Enter the Loan App Recipient into the ENTER LAR USER ID section. (The LO must be set up in Encompass to show up here.) The LO will automatically pop up if they are in the system.

Change the button Title to the LO name and Apply Now Button so we can keep track of the different LO's URL's.

Click Save

AFTER YOU DO THIS BELOW, JUST CHANGE THE NAME TO MATCH AN ENCOMPASS USER. THE REST OF THE URL IS THE SAME

Click Preview—this will pop up the LO's personalized URL. Copy and paste the personalized URL into all the places it needs to go...ie the LO's web site and email address signature.

Tom Meyer's URL:

<https://rdhtestsite.mymortgage-online.com/?loanapp&siteid=9080295936&lar=tommeyer&workFlowId=52040>

Rachel Porter's URL:

<https://rdhtestsite.mymortgage-online.com/?loanapp&siteid=9080295936&lar=rachelporter&workFlowId=52040>

Chris Shoemaker's URL:

<https://rdhtestsite.mymortgage-online.com/?loanapp&siteid=9080295936&lar=chrisshoemaker&workFlowId=52040>

Julie Perkins URL:

<https://rdhtestsite.mymortgage-online.com/?loanapp&siteid=9080295936&lar=julieperkins&workFlowId=52040>

Ryan Shawaluk's URL:

<https://rdhtestsite.mymortgage-online.com/?loanapp&siteid=9080295936&lar=ryanshawaluk&workFlowId=52040>

Mike Porter's URL:

<https://rdhtestsite.mymortgage-online.com/?loanapp&siteid=9080295936&lar=mikeporter&workFlowId=52040>

Clint Walker's URL:

<https://rdhtestsite.mymortgage-online.com/?loanapp&siteid=9080295936&lar=clintwalker&workFlowId=52040>