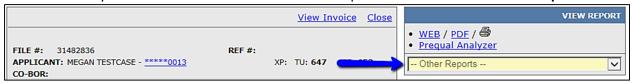


## How to View a Mortgage Only Report

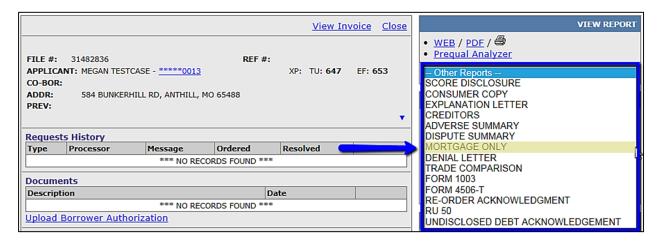
1. Start by logging into Credit Plus Inc and opening your borrowers file from the main page.



2. This will bring you to your borrowers credit file. On the right hand side of your screen you will see a box that says **VIEW REPORT**. Within that box is a drop down arrow labeled -- **Other Reports** --.

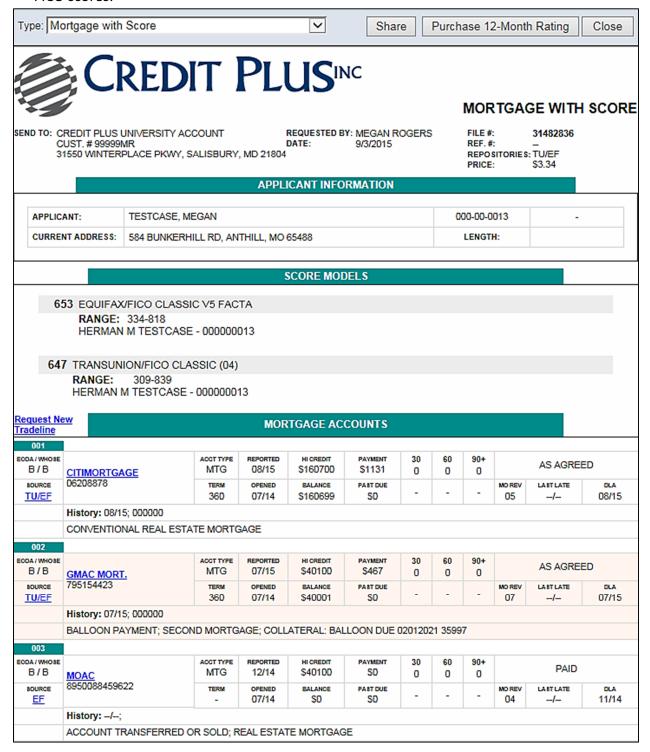


3. Navigate to the Option that says MORTGAGE ONLY

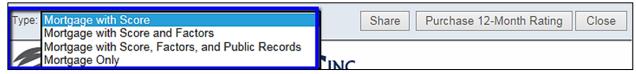


The report will look very similar to the usual credit report; except that it will only contain tradeline information on mortgages and nothing else (i.e. credit scores, fraud alerts, etc.)

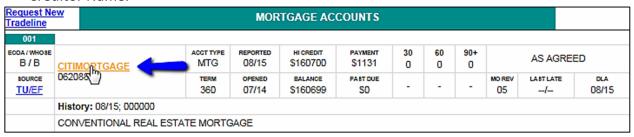
4. The report will process automatically to show you the report as a Mortgage with Score. This will show you all the active Mortgage Accounts on the credit report while also displaying the FICO scores.



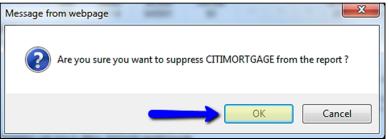
- 5. If you wish to change this, you may do so by clicking on the Type: dropdown menu located at the top right-hand side of the screen. The other Types of displaying the Mortgage Only report is as follows:
  - Mortgage with Score shows you all the active Mortgage Accounts on the credit report while also displaying the FICO scores.
  - Mortgage with Score and Factors shows you all the active Mortgage Accounts on the credit report while also displaying the FICO scores and score factors.
  - Mortgage with Score, Factors, and Public Records shows you all the active Mortgage Accounts on the credit report while also displaying the FICO scores, score factors, and public records.
  - Mortgage Only shows you only the active Mortgage Accounts on the credit report

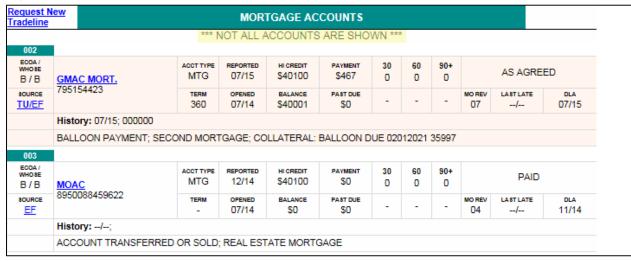


6. To remove a Mortgage Account from the showing on the report. Simply click the link of the Creditor Name.



The following pop-up will appear to let you know the Account is being suppressed from the report. If you are sure this is correct, click **OK**. The Account will be removed from the report.





7. If your company is enabled for the 12 Month Mortgage Rating report, this button will appear on the Mortgage Only report.





MORTGAGE WITH SCORE

SEND TO: CREDIT PLUS UNIVERSITY ACCOUNT CUST. # 99999MR 31550 WINTERPLACE PKWY, SALISBURY, MD 21804

REQUESTED BY: MEGAN ROGERS
DATE: 9/3/2015

FILE #: 31482836 REF. #: -REPOSITORIES: TU/EF PRICE: \$3.34

A 12-month mortgage rating is a type of report that displays the borrower's payment profile on his most recent mortgage (based off reported date) and only on the last 12 months' worth of payment data. This gives the lender a quick snapshot of the borrower's ability to pay his mortgage on time, without having to analyze all of the borrower's other tradelines. Like the Mortgage Rating report, it will not contain the usual additional items found on a credit report (i.e. scores, fraud alerts, etc.)

PLEASE LET US KNOW IF YOU HAVE ANY FURTHER QUESTIONS OR CONCERNS AND WE WILL BE HAPPY TO HELP.