



OTC Project Packet

Packet Contents

Description of Materials
(U.S. Dept. HUD form #92005)

Builder's Certification
(U.S. Dept. HUD form #92541)

Construction/Permanent Loan Disclosure
(form #597)

Description of Materials

**U.S. Department of Housing
and Urban Development
Department of Veterans Affairs
Farmers Home Administration**

OMB Control No. 2502-0313
(exp. 3/31/2024)

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The National Housing Act (12 USC 1703) authorizes insuring financial institutions against default losses on single family mortgages. HUD must evaluate the acceptability and value of properties to be insured. The information collected here will be used to determine if proposed construction meets regulatory requirements and if the property is suitable for mortgage insurance. Response to this information collection is mandatory. No assurance of confidentiality is provided.

Proposed Construction Under Construction No. _____ (To be inserted by HUD, VA or FmHA)

Property address (Include City and State)

Name and address of Mortgagor or Sponsor

Name and address of Contractor or Builder

Instructions

- For additional information on how this form is to be submitted, number of copies, etc., see the instructions applicable to the HUD Application for Mortgage Insurance, VA Request for Determination of Reasonable Value, or FmHA Property Information and Appraisal Report, as the case may be.
- Describe all materials and equipment to be used, whether or not shown on the drawings, by marking an X in each appropriate check-box and entering the information called for each space. If space is inadequate, enter "See misc." and describe under item 27 or on an attached sheet. **The use of paint containing more than the percentage of lead by weight permitted by law is prohibited.**
- Work not specifically described or shown will not be considered unless required, then the minimum acceptable will be assumed. Work exceeding minimum requirements cannot be considered unless specifically described.
- Include no alternates, "or equal" phrases, or contradictory items. (Consideration of a request for acceptance of substitute materials or equipment is not thereby precluded.)
- Include signatures required at the end of this form.
- The construction shall be completed in compliance with the related drawings and specifications, as amended during processing. The specifications include this Description of Materials and the applicable Minimum Property Standards.

1. Excavation

Bearing soil, type _____

2. Foundations

Footings concrete mix _____ strength psi _____ Reinforcing _____

Foundation wall material _____ Reinforcing _____

Interior foundation wall material _____ Party foundation wall _____

Columns material and sizes _____ Piers material and reinforcing _____

Girders material and sizes _____ Sills material _____

Basement entrance areaway _____ Window areaways _____

Waterproofing _____ Footing drains _____

Termite protection _____

Basementless space ground cover _____ insulation _____ foundation vents _____

Special foundations _____

Additional information

3. Chimneys

Material _____ Prefabricated (make and size) _____

Flue lining material _____ Heater flue size _____ Fireplace flue size _____

Vents (material and size) gas or oil heater _____ water heater _____

Additional information

4. Fireplaces

Type solid fuel gas-burning circulator (make and size) _____ Ash dump and clean-out _____

Fireplace facing _____ lining _____ hearth _____ mantel _____

Additional information

5. Exterior Walls

Wood frame wood grade, and species _____ Corner bracing Building paper or felt _____
 Sheathing _____ thickness _____ width _____ solid spaced _____ o.c. diagonal _____
 Siding _____ grade _____ type _____ size _____ exposure _____ fastening _____
 Shingles _____ grade _____ type _____ size _____ exposure _____ fastening _____
 Stucco _____ thickness _____ Lath _____ weight _____ lb.
 Masonry veneer _____ Sills _____ Lintels _____ Base flashing _____
 Masonry solid faced stuccoed total wall thickness _____ facing thickness _____ facing material _____
 Backup material _____ thickness _____ bonding _____
 Door sills _____ Window sills _____ Lintels _____ Base flashing _____
 Interior surfaces dampproofing, _____ coats of _____ furring _____
 Additional information _____
 Exterior painting material _____ number of coats _____
 Gable wall construction same as main walls other construction _____

6. Floor Framing

Joists wood, grade, and species _____ other _____ bridging _____ anchors _____
 Concrete slab basement floor first floor ground supported self-supporting mix _____ thickness _____
 reinforcing _____ insulation _____ membrane _____
 Fill under slab material _____ thickness _____
 Additional information _____

7. Subflooring (Describe underflooring for special floors under item 21)

Material grade and species _____ size _____ type _____
 Laid first floor second floor attic _____ sq. ft. diagonal right angles
 Additional information _____

8. Finish Flooring (Wood only. Describe other finish flooring under item 21)

Location	Rooms	Grade	Species	Thickness	Width	Bldg. Paper	Finish
First floor							
Second floor							
Attic floor	sq. ft.						

Additional information _____

9. Partition Framing

Studs wood, grade, and species _____ size and spacing _____ Other _____
 Additional information _____

10. Ceiling Framing

Joists wood, grade, and species _____ Other _____ Bridging _____
 Additional information _____

11. Roof Framing

Rafters wood, grade, and species _____ Roof trusses (see detail) grade and species _____
 Additional information _____

12. Roofing

Sheathing wood, grade, and species _____ solid spaced _____ o.c.
 Roofing _____ grade _____ size _____ type _____
 Underlay _____ weight or thickness _____ size _____ fastening _____
 Built-up roofing _____ number of plies _____ surfacing material _____
 Flashing material _____ gage or weight _____ gravel stops snow guards
 Additional information _____

13. Gutters and Downspouts

Gutters material _____ gage or weight _____ size _____ shape _____
Downspouts material _____ gage or weight _____ size _____ shape _____ number _____
Downspouts connected to Storm sewer sanitary sewer dry-well Splash blocks material and size _____
Additional information _____

14. Lath and Plaster

Lath walls ceilings material _____ weight or thickness _____ Plaster coats _____ finish _____
Dry-wall walls ceilings material _____ thickness _____ finish _____
Joint treatment _____

15. Decorating (Paint, wallpaper, etc.)

Rooms	Wall Finish Material and Application	Ceiling Finish Material and Application
Kitchen		
Bath		
Other		

Additional information _____

16. Interior Doors and Trim

Doors type _____ material _____ thickness _____
Door trim type _____ material _____ Base type _____ material _____ size _____
Finish doors _____ trim _____
Other trim (item, type and location) _____
Additional information _____

17. Windows

Windows type _____ make _____ material _____ sash thickness _____
Glass grade _____ sash weights balances, type _____ head flashing _____
Trim type _____ material _____ Paint _____ number coats _____
Weatherstripping type _____ material _____ Storm sash, number _____
Screens full half type _____ number _____ screen cloth material _____
Basement windows type _____ material _____ screens, number _____ Storm sash, number _____
Special windows _____
Additional information _____

18. Entrances and Exterior Detail

Main entrance door material _____ width _____ thickness _____ Frame material _____ thickness _____
Other entrance doors material _____ width _____ thickness _____ Frame material _____ thickness _____
Head flashing _____ Weatherstripping type _____ saddles _____
Screen doors thickness _____ number _____ screen cloth material _____ Storm doors thickness _____ number _____
Combination storm and screen doors thickness _____ number _____ screen cloth material _____
Shutters hinged fixed Railings _____ Attic louvers _____
Exterior millwork grade and species _____ Paint _____ number coats _____
Additional information _____

19. Cabinets and Interior Detail

Kitchen cabinets, wall units material _____ lineal feet of shelves _____ shelf width _____
Base units material _____ counter top _____ edging _____
Back and end splash _____ Finish of cabinets _____ number coats _____
Medicine cabinets make _____ model _____
Other cabinets and built-in furniture _____
Additional information _____

20. Stairs

Stair	Treads		Risers		Strings		Handrail		Balusters	
	Material	Thickness	Material	Thickness	Material	Size	Material	Size	Material	Size
Basement										
Main										
Attic										

Disappearing make and model number _____

Additional information _____

21. Special Floors and Wainscot (Describe Carpet as listed in Certified Products Directory)

Floors	Location	Material, Color, Border, Sizes, Gage, Etc.	Threshold Material	Wall Base Material	Underfloor Material
	Kitchen				
	Bath				

Wainscot	Location	Material, Color, Border, Cap. Sizes, Gage, Etc.	Height	Height Over Tub	Height in Showers (From Floor)
	Bath				

Additional information _____

22. Plumbing

Fixture	Number	Location	Make	MFR's Fixture Identification No.	Size	Color
Sink						
Lavatory						
Water closet						
Bath tub						
Shower over tub						
Stall shower						
Laundry trays						

Bathroom accessories Recessed material _____ number _____ Attached material _____ number _____

Additional information _____

Curtain rod Door Shower pan material _____ * (Show and describe individual system in complete detail in separate drawings and specifications according to requirements.)

Water supply public community system individual (private) system*

Sewage disposal public community system individual (private) system*

House drain (inside) cast iron tile other _____ House sewer (outside) cast iron tile other _____

Water piping galvanized steel copper tubing other _____ Sill cocks, number _____

Domestic water heater type _____ make and model _____ heating capacity _____ gph. 100° rise.

Storage tank material _____ capacity _____ gallons

Gas service utility company liq. pet. gas other _____ Gas piping cooking house heating

Footing drains connected to storm sewer sanitary sewer dry well Sump pump make and model _____ capacity _____ discharges into _____

Additional information _____

23. Heating

Hot water Steam Vapor One-pipe system Two-pipe system
 Radiators Convectors Baseboard radiation Make and model _____
 Radiant panel floor wall ceiling Panel coil material _____
 Circulator Return pump Make and model _____ capacity _____ gpm.
Boiler make and model _____ Output _____ Btuh. net rating _____ Btuh.

Additional information

Warm air Gravity Forced Type of system _____
Duct material supply _____ return _____ Insulation _____ thickness _____ Outside air intake
Furnace: make and model _____ Input _____ Btuh. output _____ Btuh.

Additional information

Space heater floor furnace wall heater Input _____ Btuh. output _____ Btuh. number units _____
Make, model _____

Additional information

Controls make and types _____

Additional information

Fuel: Coal oil gas liq. pet. gas electric other _____ storage capacity _____

Additional information

Firing equipment furnished separately Gas burner, conversion type Stoker hopper feed bin feed
Oil burner pressure atomizing vaporizing _____
Make and model _____

Control _____

Additional information

Electric heating system type _____ Input _____ watts @ _____ volts output _____ Btuh.

Additional information

Ventilating equipment attic fan, make and model _____ capacity _____ cfm.
 kitchen exhaust fan, make and model _____

Other heating, ventilating, or cooling equipment _____

Additional information

24. Electric Wiring

Service overhead underground Panel fuse box circuit-breaker make _____ AMP's _____ No. circuits _____
Wiring conduit armored cable nonmetallic cable knob and tube other _____
Special outlets range water heater other _____
 Doorbell Chimes Push-button locations _____

Additional information

25. Lighting Fixtures

Total number of fixtures _____ Total allowance for fixtures, typical installation, \$ _____

Nontypical installation _____

Additional information

26. Insulation

Location	Thickness	Material, Type, and Method of Installation	Vapor Barrier
Roof			
Ceiling			
Wall			
Floor			

27. Miscellaneous: (Describe any main dwelling materials, equipment, or construction items not shown elsewhere; or use to provide additional information where the space provided was inadequate. Always reference by item number to correspond to numbering used on this form.)

Hardware (make, material, and finish.)

Special Equipment (State material or make, model and quantity. Include only equipment and appliances which are acceptable by local law, custom and applicable FHA standards. Do not include items which, by established custom, are supplied by occupant and removed when he vacates premises or chattles prohibited by law from becoming realty.)

Porches

Terraces

Garages

Walks and Driveways

Driveway width _____ base material _____ thickness _____ surfacing material _____ thickness _____
 Front walk width _____ material _____ thickness _____ Service walk width _____ material _____ thickness _____
 Steps material _____ treads _____ risers _____ Cheek walls _____

Other Onsite Improvements

(Specify all exterior onsite improvements not described elsewhere, including items such as unusual grading, drainage structures, retaining walls, fence, railings, and accessory structures.)

Landscaping, Planting, and Finish Grading

Topsoil _____ thick front yard side yards rear yard to _____ feet behind main building
 Lawns (seeded, sodded, or sprigged) front yard _____ side yards _____ rear yard _____
 Planting as specified and shown on drawings as follows:
 _____ Shade trees deciduous _____ caliper _____ Evergreen trees _____ to _____ B & B
 _____ Low flowering trees deciduous _____ to _____ Evergreen shrubs _____ to _____ B & B
 _____ High-growing shrubs deciduous _____ to _____ Vines, 2-year _____
 _____ Medium-growing shrubs deciduous _____ to _____ Other _____
 _____ Low-growing shrubs deciduous _____ to _____

Identification—This exhibit shall be identified by the signature of the builder, or sponsor, and/or the proposed mortgagor if the latter is known at the time of application.

Date (mm/dd/yyyy)

Signature

Signature

**Builder's Certification
of Plans, Specifications, & Site**

U.S. Department of Housing
and Urban Development
Office of Housing
Federal Housing Commissioner

OMB Approval No. 2502-0496
Exp 01/31/2024

Property Address (street, city, state, & zip code)	Subdivision Name
Mortgagee's (Lender's) Name & Address (this is the lender who closed the loan)	FHA Case Number
	Phone Number

1. **Site Analysis Information:** To be completed on all proposed and newly constructed properties. YES NO

A. Flood Hazards. Are the property improvements in a Special Flood Hazard Area (SFHA)?

1) Provide the community number and date of the Flood Insurance Rate Map (FIRM) used to document your answer.

Community Number _____ Map Date _____

2) If participating, is the community in good standing with the National Flood Insurance Program (NFIP)?

3) If "Yes" to item 1.A. above, attach:

(i) A Letter of Map Amendment (LOMA) or;

(ii) A Letter of Map Revision (LOMR) or;

(iii) A signed Elevation Certificate documenting that the lowest floor (including basement) is built in compliance with 24 CFR 200.926d(c)(4).

6+K'v j g'r tqr gtv' 'nqcvgf 'y kj kp'c'Eqcuv'Dcttktg'Tguqwtg'U{ uogo "EDTU:A*K'f{ gu.'y j g'r tqr gtv' 'lu'pgrk kdr'ht'HI C'lpustgf 'hpcpelpi +

B. Noise. Is the property located within 1000 feet of a highway, freeway, or heavily traveled road?

(i) Within 3000 feet of a railroad?

(ii) Within one mile of a civil airfield or 5 miles of a military airfield?

C. Runway Clear Zones / Clear Zones. Is the property within 3000 feet of a civil or military airfield?

(i) If "Yes," is the property in a Runway Clear Zone / Clear Zone?

D. Explosive /Flammable Materials Storage Hazard. Does the property have an unobstructed view or located within 2000 feet of any facility handling or storing explosive or fire prone materials?

E. Toxic Waste Hazards. Is the property within 3000 feet of a dump, landfill or site recognized on a EPA Superfund National Priority List (NPL) or equivalent State list?

F. Foreseeable Hazards or Adverse Conditions.

1) Does the site have any rock formations, high ground water levels, inadequate surface drainage, springs, sinkholes, etc.?

2) Does the site have unstable soils (expansive, collapsible, or erodible)?

3) Does the site have any excessive slopes?

4) Does the site have any earth fill?

(i) If "Yes," will foundations, slabs, or flatwork rest on the fill?

If you marked "Yes" to any of the above questions in item "F," attach a copy of all State licensed engineers' (soils and structural) reports, designs, and/or certifications to demonstrate compliance with HUD requirements ensuring structural soundness of the improvements and the health and safety of the occupants. Refer to HUD Handbook 4145.1, HUD Handbook 4140.3 and HUD Handbook 4000.1.

Complete this section for all properties. The property complies with:"

2. HUD Minimum Property Standards in the Code of Federal Regulations at 24 CFR 200.926d." Cr r gpf lz' : "Ukg'I tcf lpi '("F tclpci g'I w'f gr'p'g'k'p'nf gf 'lp'y j g'HUD Handbook 4145.1, qt'y j g'Site Grading & Drainage tgs vkt go g'pw'lpqtr qtcvgf 'lp'y j g"
3. NqecnUcvg'cf qr vgf 'K'E'Dw'f lpi 'E qf g. 'k'gp'w'kf 'lp'kgo '%7'"
4. IECC (International Energy Conservation Code)"
5. Other Code or Local/State Code as follows:" _____
Applicable Provisions:" _____
6. CABO One- and Two-Family Dwelling Code, as listed in 24 CFR 200.926b, replaced by IRC (International Residential Code)
7. Electrical Code for One-and-Two-Family Dwellings, as listed in 24 CFR 200.926b, or equivalent, name code: _____
8. This is a manufactured (mobile) home and was constructed in accordance with the Federal Manufactured Home Construction & Safety Standards (FMHCS). The label on the manufactured home reflects compliance with the FMHCS.

I hereby certify that the plans and specifications for all other construction (i.e., site, foundation) comply with applicable building codes or HUD requirements listed above, including Handbook 4145.1, Handbook 4000.1 II.A.1.b.iv.(B)(5)(c)(ii), II.D.5.c and the Permanent Foundations Guide for Manufactured Housing.

HUD Label Number(s):

Builder or Builder's Agent: I hereby certify that the site analysis information above is true and accurate to the best of my knowledge and belief and that the plans and specifications were designed to mitigate any foreseeable hazards or adverse conditions. On all properties eligible for maximum LTV financing, I further certify that I have personally reviewed the plans, specifications, and site information submitted herewith. Based upon my review, I hereby certify that such plans, specifications comply with the applicable building codes specified above as well as complying with the HUD construction requirements listed above. An "X" marked in the blank by each numbered item indicates that provisions from the marked code apply.

9.a. Name of Builder's Company or Builder's Agent (type or print)	10.a. Name & Title of Builder or Builder's Agent (type or print)	
b. Street Address	b. Signature of Builder or Builder's Agent Date	Date
c. City, State, & Zip Code	c. Telephone Number (include area code)	

11. Affirmative Fair Housing Marketing Plan (AFHMP) <Did you sell five (5) or more houses in the last twelve (12) months or do you intend to sell five (5) or more houses within the next twelve (12) months with HUD mortgage insurance? **YES** **NO**

If "Yes," check either a, b, c, or d below.

a. I am a signatory in good standing to a Voluntary Affirmative Marketing Agreement (VAMA).

b. I have an AFHMP which HUD approved on (mm/dd/yyyy) _____

c. I have a contract with _____ 'to market this r tq r gt\A

d. I certify that I will comply with the following: (a) Carry out an affirmative program to attract all minority and majority groups to the housing for initial sale or rental. Such a program shall typically involve publicizing to minority persons the availability of housing opportunities regardless of race, color, religion, sex, handicap, familial status or national origin, through the type of media customarily utilized by the applicants; (b) Maintain a nondiscrimination hiring policy in recruiting from both minority and majority groups; (c) Instruct all employees and agents in writing and orally in the policy of nondiscrimination and fair housing; (d) Eonspicuously display the Fair Housing Poster in all Sales Offices, include the Equal Housing Opportunity logo, slogan and statement in all printed material used in connection with sales, and post in a prominent position at the project site a sign which displays the Equal Opportunity logo, slogan or statement, as listed in 24 CFR 200.620 and appendix to subpart M to part 200. I understand that I am obliged to develop and maintain records on these activities, and to make them available to HUD upon request.

Builder: I hereby certify that the site analysis information is true and accurate to the best of my knowledge and belief. I further certify that on all properties eligible for maximum LTV financing, the plans and specifications submitted herewith have been reviewed by the individual signing above and that the individual has the knowledge and experience necessary to determine whether such plans and specifications comply with the HUD/FHA requirements set forth at 24 CFR 200.926d and with other applicable HUD requirements as determined in accordance with 24 CFR 200.926(d)(1) and (2). Any subsequent changes to these plans and specifications shall comply with the aforementioned requirements. Upon sale or conveyance of the property, the undersigned will promptly furnish to the lender a Warranty of Completion of Construction, form HUD-92544 on all properties eligible for maximum LTV financing.

12 a. Name of Builder's Company (type or print)	13 a. Name & Title of Builder (type or print)	
b. Street Address	b. Signature of Builder	Date
c. City, State, & Zip Code	c. Telephone Number (include area code)	

"I, the undersigned, certify under penalty of perjury that the information provided above is true and correct.

WARNING: Anyone who knowingly submits a false claim, or makes false statements is subject to criminal and civil penalties, including confinement for up to 5 years, fines, and civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729)"

This form must be complete and legible and must be reproduced to include all three pages.

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Executive Order 11988 and HUD environmental regulations (24 CFR Part 51) require builders who build newly constructed properties to ensure that the property is not affected by: flood hazards, noise, runway clear zones, explosive/flammable materials storage hazards, toxic waste hazards, and other foreseeable hazards that may affect the site.

HUD requires this information to determine whether the site/location factors would adversely affect the dwelling or homeowner. A response is required whenever a builder builds new properties. Confidentiality is not applicable.

Instructions for Builder's Certification, form HUD-92541

Item 1. Site Analysis: All builders must answer all the questions in this item. An addendum may be added, if necessary, to provide a full explanation about any of the site conditions listed.

a. **Flood Hazards:** HUD prohibits new construction in Special Flood Hazard Areas unless there is a Letter of Map Amendment (LOMA), a Letter of Map Revision (LOMR), or an Elevation Certificate in accordance with 24 CFR 200.926d(c)(4) provided to the lender.

Items 1b.-f The builder must provide this information for all properties. If the property is a condominium, the builder may have to mitigate the site issue if the project has not yet been approved by HUD.

b. **Noise:** Self-explanatory.

c. **Runway Clear Zones/Clear Zones:** If the property is located in a Runway Clear Zone / Clear Zone, the lender must require, as a condition of borrower approval, that the borrower will sign a statement acknowledging receipt of the notification required by 24 CFR 51.303(a)(3).

d. **Explosive/Flammable Materials Storage Hazard:** Self-explanatory.

e. **Toxic Waste Hazards:** Self-explanatory.

f. **Foreseeable Hazards or Adverse Conditions:** Self-explanatory.

Items 2 - 8: The builder/builder's agent must complete these items as follows:

Items 2, 3&4. Place an "X" in the box in Items 2, 3 and 4. The certified builder must complete Items 5 thru 8 as follows:

Item 5. The local/State code in Item 5 is the accepted code for a locality. The additional requirements needed from the Table in 24 CFR 200.926c, to supplement a partially acceptable local code, must be shown in Item 5.

Item 6. When the whole CABO Code is used as the HUD referenced code in jurisdictions with "no code" or an "unacceptable code," place an "X" in the box in Item 6 and place the word "All" in the space.

Item 7. Place an "X" in the box on line 7, and, if applicable name equivalent code.

Item 8. If the dwelling is a manufactured (mobile) home, place an "X" in the box in Item 8. Properly complete lines 4 through 7 for all "foundation and site work." Insert the HUD label number(s) in the box provided.

Items 9 & 10.

The builder or the builder's agent must complete and sign these items. If the builder's agent completes and signs these items, the agent is certifying that they have the knowledge and experience to determine whether the plans and specifications comply with HUD/FHA requirements set forth in 24 CFR 200.926d and with other applicable HUD requirements in 24 CFR 200.926(d)(1) and (2). The builder's agent further declares that the site information is true and accurate to the best of their knowledge and belief.

Item 11. If a builder has sold or intends to sell five (5) or more newly constructed properties within a twelve (12) month period, the builder is required to have one of the following:

- Be in good standing to a Voluntary Affirmative Marketing Agreement
- Have a HUD approved Affirmative Fair Housing Marketing Plan (AFHMP);
- Have a contract with a Marketing Agent to implement its approved AFHMP; or a contract with a Marketing Agent with signatory to a National Association of Realtors VAMA; or
- Certify to the requirements which are hereby listed, taken from 24 CFR 200.620.

Items 12 & 13. The builder must complete and sign Items 12 and 13. The certification is self-explanatory. All changes to the original form must be initialed and dated by the builder.

Appraiser / Direct Endorsement Lender's Responsibility

FHA Roster Appraiser. The appraiser must receive a fully executed form HUD-92541 before performing the appraisal on proposed or under construction properties or properties less than one year old and never occupied.

The appraiser must review Item 1 and note in the Appraisal Report any discrepancies between the information in Item 1 and the actual conditions observed on site. The appraiser must take into consideration the effects of any site conditions on the value of the property.

Direct Endorsement Underwriter. The DE Underwriter must review the Appraisal Report and the Builder Certification as part of the underwriting process, taking into consideration the effect of any site conditions on the value of the property. Page 1 of this form must be complete and legible. The Mortgagee must provide the Appraiser with a fully executed form HUD-92541, signed and dated no more than 30 Days prior to the date the appraisal was ordered. The DE Underwriter cannot change and/or modify this certification form.



Construction/Permanent Loan Disclosure

FHA/VA Case Number: _____

In reference to the contract between the Borrower(s) _____ and
(Builder/Retailer) _____ for a property to be constructed at:

The Builder/Retailer and Borrower agrees that all necessary construction building permits shall be obtained prior to the closing of the loan.

The Builder/Retailer agrees that all construction loan costs will be paid by the Builder/Retailer, including but not limited to construction loan interest, construction administration fees, construction underwriting fees, inspection fees, and any other financing charges incurred during the construction period, as referenced in the AFR One-Time Close Program Outline and Acknowledgement Agreement

Note: During the construction period, Borrower is responsible for all property taxes that may come due during this timeframe.

Federal Housing Administration ("FHA") DISCLOSURE

The above-referenced loan is not eligible for FHA mortgage insurance until after either a final inspection or the issuance of a certificate of occupancy by a local governmental jurisdiction, whichever is later. Moreover, FHA has NO obligation until the mortgage is endorsed for insurance. The lender shall request such endorsement after final inspection or issuance of the certificate of occupancy. During construction, the loan is NOT insured by FHA.

Department of Veterans Affairs ("VA") DISCLOSURE

The above-referenced loan is not eligible for VA Loan Guaranty until after a clear final compliance inspection report has been received by VA. The lender shall request such loan guaranty after a clear final inspection. During construction, the loan is NOT guaranteed by VA.

Builder's/Retailer's Company Name Signature Title Date

Borrower's Signature Date

Co-Borrower's Signature Date

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