National Mi.

National MI Contract Underwriting Centralized Loan Review Services

BlitzDocs Quick Start Guide

Dated: September 2017

NMI Services, Inc. | 2100 Powell Street | 12TH Floor | Emeryville, CA 94608 | www.nationalmi.com

Contract Loan Review Services are provided by NMI Services, Inc. via the BlitzDocs platform.



NATIONAL MI CONTRACT UNDERWRITING CENTRALIZED LOAN REVIEW SERVICES

Questions: National MI Solution Center 855.317.4NMI (4664) solutioncenter@nationalmi.com

Accessing National MI Centralized Loan Review Services via BlitzDocs

1.	Log In using your User Name and Password.	NationalMI User Name Password Log In Clear
		I forgot my password
		POWERED BY BlitzDocs®
2.	From the top menu, click Folders > Create a Folder. 2 .>	Folders>> User>> Documents>> eShip>> Create a Folder Search for Folders
3.	Enter the required fields (indicated with a red star*),	National M. Falesze (analysis) (analysis) (alask Rocessag 22) (alask) (alaska 22) (alag) (alg (de) Falesze (alaska 24) (alaska 24) (alaska 24) (alaska 24) (alag) (alg (de) Falesze (alaska 24) (alaska 24) (alaska 24) (alaska 24) (alag) (alg (de) Falesze (alaska 24) (
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	Contact Email entered will receive all email updates regarding the submitted loan.	Lead Craftantian * Demonstratistantes * Bernard Ratinantes * Autor Statistantes * Statistantes <td< th=""></td<>
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4. A Loan Folder is created.



 To add documents click
 Documents from top menu, then select Upload from the drop down menu.



6. The File Upload page will appear. Browse or Drag/Drop files, then click Upload.

Natio	nalmi. Upload Documents	
Home >> Folder >>	Coversheets >> Documents >> File Submission >> Help Log Out	
File(s) to be up	loaded	
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 The uploaded documents will appear in the Upload Queue with a "completed" status and an email notification will be issued.

Home >> Folder >> Cow	ersheets >> Documents >> File Submission >> Help Log Out	
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8. A Submission Receipt email will be sent to the Lender Contact Email provided (example shown) upon loan creation.

From:	BlitzDocs Customer Support <xms-sys-admin@xerox.com></xms-sys-admin@xerox.com>
Sent: To:	Thursday, September 21, 2017 6:06 PM
Subject:	NationalMI: Initial Submission:
CAUTION: This emai recognize the sende	il originated from outside of the organization. Do not click links or open attachments unless you or and know the content is safe.
Thank you for choos updated the loan sta assigned to an unde	sing National MI for Mortgage Insurance and Loan Review Services. We have received your loan a atus to "Ready for Underwriting - New". You will receive a notification once this loan has been rwriter.
Please do not reply	to this message. For assistance, please contact the National MI Solution Center via e-mail at
Please do not reply SolutionCenter@Na	to this message. For assistance, please contact the National MI Solution Center via e-mail at tionalmi.com or via phone at 855-317-4664.
Please do not reply SolutionCenter@Na Loan Number:	to this message. For assistance, please contact the National MI Solution Center via e-mail at tionalmi.com or via phone at 855-317-4664.
Please do not reply SolutionCenter@Na Loan Number: Borrower Last Name	to this message. For assistance, please contact the National MI Solution Center via e-mail at tionalmi.com or via phone at 855-317-4664. e:
Please do not reply SolutionCenter@Na Loan Number: Borrower Last Name Click on this link to v	to this message. For assistance, please contact the National MI Solution Center via e-mail at tionalmi.com or via phone at 855-317-4664. e: view the folder:
Please do not reply SolutionCenter@Na Loan Number: Borrower Last Name Click on this link to https://stage.blitzdo	to this message. For assistance, please contact the National MI Solution Center via e-mail at tionalmi.com or via phone at 855-317-4664. e: view the folder: pcs.net/Containers/ContainerView.asp?ID=302063



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 To determine loan status, go to the top menu and click Home > Folders > Search for Folders.



10. Enter desired **Search Criteria**, and click **Search**.

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Folders >> User >> Docu	ments >> eShip >> Batch Processing >> Reports Workflow >> Help Log Out	
Search Criteria Help		
Lender Loan Number		
MI Application Number		
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Lender Contact First Name		
Lender Contact Last Name		
Lender Contact Email		
Borrower First Name		
Borrower Last Name		
Status	✓+	
Last Status Update (ET)		
Application Type	✓ +	
Contract Underwriting	v +	
Underwriter	✓ +	
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